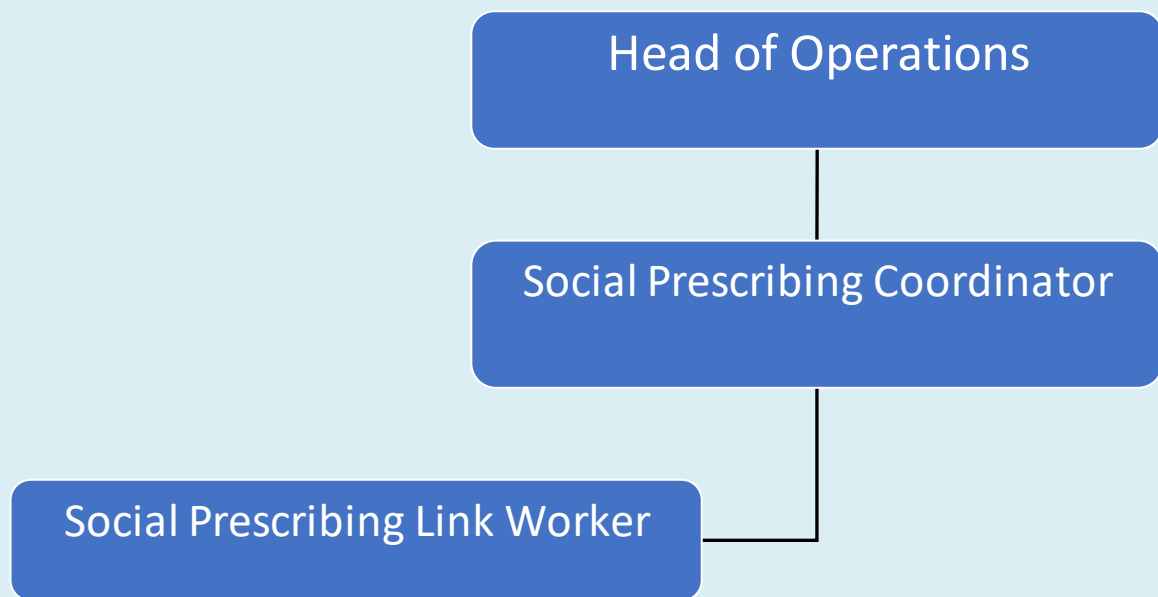


## SHEFFIELD FUTURES JOB DESCRIPTION

<b>Job Title:</b>	Social Prescribing Link Worker
<b>Grade:</b>	4009 SP 13
<b>Department/Site Location:</b>	Peripatetic with desk space base at Star House, Division Street
<b>Report To:</b>	Social Prescribing Coordinator
<b>Responsible For</b>	N/A
<b>Version Date:</b>	V2.0 11/09/20

### Job summary:

The post holder will implement and deliver a Young Peoples Social Prescribing service, working alongside GP’s, Door43 and other primary care health professionals to identify, and engage with young people aged 13-25. The post holder will build a database of social prescription activities and co-develop bespoke support plans with young people to engage them in these social prescriptions, to ultimately improve wellbeing and young people’s independence and self-management.



### Key Responsibilities:

#### Operational

- To deliver a robust and effective model of assertive engagement, screening, signposting and support for young people in a timely and appropriate manner
- To deliver a social prescribing service to GP practices and the Door43 team, targeted within specific Sheffield localities for up to 12 weeks per individual

- To receive and work with referrals from participating GP practices, Door43, A&E, and other primary care health professionals
- To holistically screen and assess needs of young people using the wellbeing star and co-designing wellbeing plans with individuals, ensuring maximum engagement to improve health and wellbeing
- Build positive, trusting relationships with young people that supports them to engage in appropriate services and specialist interventions, and to remain as a consistent point of contact throughout their social prescription
- To signpost, refer and supportively bridge young people into appropriate services and partner agency support, ensuring follow up of referrals takes place
- To support and advise during the young person's transition between services and respond appropriately to young people's needs, liaising and corresponding to all necessary internal and external people and agencies
- To work in partnership with a range of organisations and services to build a database of local resources and activities that supports the Social Prescription Menu
- To engage young people in activities and groups that support their wellbeing and independence
- To promote and ensure the safeguarding of young people, particularly those who may be classed as vulnerable or at risk of harm
- To effectively advocate for the needs and rights of young people
- To maintain professional boundaries at all times
- To work flexibly, including some evenings and weekend delivery, to ensure that the needs of young people are met
- To work from a range of venues as required and to follow lone working and health and safety policies and procedures at all times
- Keep abreast of and work within developments in services, legal / legislative changes and requirements, and good practice relevant to your role

### **People Management**

- This role will not involve line managing others but may be required to supervise volunteers

### **Business & Relationship Management**

- To support the service and the organisation to meet commissioned targets and outcomes, including reporting requirements
- To ensure information on sources of voluntary and community support is up to date at all times to enable effective and accurate signposting and linking of individuals with services.
- To support GPs, Door43 staff and other health professionals to identify suitable referrals into the Young People's Social Prescribing Scheme
- To undertake all necessary administrative tasks such as maintenance of accurate records, database entries, case notes or forms that meet the requirements of the organisation, our stakeholders and legal requirements
- To complete set tasks and projects within agreed timescales and, identifying any issues in a timely

manner

- To build positive and constructive working relationships with both internal and external people and agencies, to support effective pathways and communication and attending relevant meetings as necessary

### **Communications**

- To perform co-operatively as a multi-agency team member to support colleagues and team objectives, to ensure effective working relationships
- Keep accurate and up-to-date records of all work completed with young people
- Provide quarterly written reports detailing service level data and outcomes
- Work effectively alongside and communicate with team members and wider Sheffield Futures employees.
- To communicate with families and carers, in collaboration with young people, to obtain parental consent for those under the age of 16, ensuring a clear explanation of consent and competency guidelines is given
- To ensure that young people under the age of 16 are Gillick competent where relevant, and understand the issues around sex and sexual health, if providing any information, advice or services around sexual health and wellbeing.
- Actively promote and positively represent the service with key referral agencies and GP practices, communicating suitable referral criteria and service information
- Communicate professionally when dealing with other agencies and partners
- Attend and contribute to team meetings, other relevant internal and external meetings where necessary.
- Undertake such other duties as reasonably requested by your manager, to support effective team working

### **Financial Management**

- Keep accurate records of expenses / project spend where relevant, including abiding by relevant policies and procedures

### **General**

- In carrying out their duties the post holder must promote equality of opportunity and take every opportunity to eliminate discrimination.
- The post holder is responsible for taking reasonable care with regard to him/her as well as for any colleagues or visitors who might be affected by any act or failure to act by the post holder in accordance with Health and Safety at Work.
- The post holder is required to carry out their duties and responsibilities at all times with adherence to Sheffield Futures policies and procedures, in particular those relating to equality and diversity, dignity and respect, Safeguarding and Health and Safety.
- Ensure confidentiality around service users and staff members is maintained at all times.
- This job description is not inflexible. It is an outline and account of the main duties of the post at the time of writing and does not form part of the contract of employment.

Person Specification – Social Prescribing Link Worker		
	Essential	Desirable
<b>Qualifications/Training</b>	<ul style="list-style-type: none"> <li>• Qualified to Level 3 or above in youth, health, social care, counselling or other related discipline</li> </ul>	<ul style="list-style-type: none"> <li>• Youth work qualification</li> <li>• Qualifications or training in mental health</li> </ul>
<b>Experience/skills/specialist knowledge</b>	<ul style="list-style-type: none"> <li>• Experience of engaging and working with young people</li> <li>• Excellent holistic assessment skills and experience of providing empowering support to young people to improve health, recovery and wellbeing outcomes</li> <li>• Knowledge and experience of the community and voluntary sector, statutory authorities and relevant support services</li> <li>• Ability to communicate with young people in plain, jargon free language</li> <li>• Knowledge of the issues facing young people, vulnerabilities and presenting issues</li> <li>• Demonstrable organisational and time management skills</li> <li>• Excellent IT skills and knowledge of Microsoft office programmes</li> <li>• Experience collating and keeping up to date accessible resources for a range of different service users from various communities.</li> <li>• Experience of multi-agency working to ensure young people's needs are met</li> <li>• Knowledge of safeguarding and referral processes</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working therapeutically with young people</li> <li>• Knowledge of approaches, tools and techniques that support young people's emotional wellbeing</li> <li>• Proven track record of engaging young people into activities and community resources in a planned and structured way</li> <li>• Knowledge of the social prescribing model for supporting vulnerable young people</li> </ul>

**Person Specification – Social Prescribing Link Worker**

	Essential	Desirable
<b>Special Aptitudes/Ability</b>	<ul style="list-style-type: none"> <li>• Ability to engage with and empower young people to overcome challenges</li> <li>• Self-motivated and enthusiastic</li> <li>• Able to see the potential in individual young people</li> <li>• Flexible and adaptable</li> <li>• Commitment to delivering high quality services that meet the highest standards of care</li> <li>• Resourceful, resilient and determined attitude</li> <li>• Able to integrate young people into their community</li> <li>• Ability to start and manage new projects that support the needs of young people holistically</li> </ul>	<ul style="list-style-type: none"> <li>• Drivers license and access to own transport</li> <li>• Shares in the values and ethos of Sheffield Futures</li> </ul>

**Jobholder Signature:** \_\_\_\_\_

**Immediate Supervisor/Manager Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_